

**25<sup>th</sup> June 2019**

**Environment, Enforcement and Housing Committee**

**Co-option of Tenants Representatives**

**Report of:** *Angela Abbott, Housing Services Manager*

**Wards Affected:** *All wards*

**This report is:** *Public*

**1. Executive Summary**

- 1.1 The report sets out proposals to co-opt representatives of Tenants Talkback into the Environment, Enforcement and Housing Committee for housing related items, in accordance with the Council constitution.

**2. Recommendations**

- 2.1 **Tenant Talkback be invited to send two representatives to each meeting of the Environment, Enforcement and Housing Committee where housing items are to be discussed.**
- 2.2 **The representatives of Tenants Talkback be co-opted onto the committee for the duration of the consideration of these items, and have the right to speak, but not vote.**
- 2.3 **The Housing Manager be requested to arrange appropriate training of the representatives.**

**3. Introduction and Background**

- 3.1 Members will be aware that Tenant Talkback is the group of Council Tenants and Leaseholders who meet regularly with Housing staff and Councillors to discuss various subjects that affect them. This is made up of Tenants and Leaseholders from different estates and areas in the Borough.
- 3.2 Tenant Talkback remains our main consultative panel, gaining feedback from Tenants and Leaseholders on all policies, procedures and projects that the Housing department are working on. Group members are keen to continue their work and would also like to recruit more members to Tenant Talkback and boost their profile.

3.3 The Compact includes the following paragraph:

*Two representatives from the Talkback Group are invited to attend the Environment, Enforcement and Housing Committee in a non voting role. They are able to speak on housing related items at the Chair's discretion.*

3.4 In the previous operation of the Environment, Enforcement and Housing Committee this arrangement operated on an informal basis.

3.5 The Council's updated Constitution was adopted at the Annual Council meeting on 15<sup>th</sup> May 2013 (Minute 11 refers) and further changes have been made subsequently.

#### **4. Context**

4.1 Following the adoption of the Council's new constitution, the previous informal operation of Tenant Talkback's right to speak at committee needs to be formalised.

4.2 The new constitution has anticipated such an arrangement in Part 4.1 of the Constitution (Council Procedure Rules) paragraph 25, which reads:

**25. Co-option**

*Generally a committee, or a sub-committee may co-opt two persons onto the committee. Any persons so co-opted may speak but not vote.*

4.3 In order to maintain the commitment of the Tenant Participation Compact, it is recommended that Tenant Talkback be invited to send two representatives to each meeting of the Environment, Enforcement and Housing Committee where housing related items are to be discussed. The representatives will be able to speak but not vote. It is recommended that their right to speak be on similar basis of other members of the committee.

4.4 It is important that Talkback Representatives receive a similar level of training to other committee members to ensure they are confident in the process of the operation of the committee.

4.5 It is anticipated that generally Tenant Talkback will send the same individuals to each meeting, which will be helpful to ensure consistency of understanding of the Committee process. However, it is also acknowledged that substitute representatives may also need to be sent.

4.6 Consequently, it is recommended that the Housing Manager arrange appropriate training for a number of Tenant Talkback representatives to ensure both the regular delegates and any substitutes have had the benefit of appropriate training.

## **5. Reference to the Corporate Plan**

- 5.1 This supports the Council's priorities for Housing Health and Wellbeing and A Prosperous Borough and is consistent with the priorities of Housing Health and Wellbeing to provide effective representation of local people's views.

## **6. Implications**

### **Financial Implications**

**Name & Title: Phoebe Barnes, Interim Financial Controller**

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There are no direct financial implications arising from this report. Training will be internally resourced, any costs arising from these resources will be met within existing budgets.

### **Legal Implications**

**Name & Title: Paula Harvey, Monitoring Officer**

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- 6.1 The recommendations set out within this report are lawful and within the Council's powers and duties.
- 6.2 The Council's Constitution makes provision for a person(s) to be co-opted onto a committee. Any person co-opted may speak but not vote.

**Other Implications** (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

- 6.3 Equality and diversity implications: The recommendations support effective representation of local people's views, which in turn supports equality of housing opportunities and life chances.

## **7. Background Papers**

None

## **8. Appendices to this report**

None

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